

#### Introduction

This statement applies to all products and services supplied by IM Joris. IM Joris, established in Oosterbeek, is responsible for the processing of personal data as shown in this privacy statement.

### Personal data I am involved in

IM Joris processes your personal data because you use my services and/or because you have provided it to me yourself. Data that IM Joris may need from you or are necessary in the context of the purposes described below and which are processed by IM Joris in any case and at least, concern:

- Initials and surname
- Gender, date of birth
- Company
- Address details (street name + house number + ZIP code)
- Phone number, email address
- Bank details

## Does IM Joris also process special personal data?

Special personal data are sensitive data, for example on health or a criminal history, ethnic data or data concerning race. IM Joris does not process special personal data

# Why do I need data?

Once you have an agreement with IM Joris, I would like to serve you well. I use your data for the following purposes:

- To be able to call or email you if this is necessary to carry out my service.
- Informing you about changes to my services and products.
- To deliver goods and services to you.

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- If I am legally obliged to do so, such as data that I need for my tax return.
- Data may also be used for promotional or marketing purposes, which
  are proportionate to the type of service provided by IM Joris. For
  example, to inform you with my newsletter about a new or current
  activity of IM Joris. If you do not want to be contacted with my
  newsletter, you can indicate this in the newsletter by clicking on
  'Unsubscribe' at the bottom.

I can only use your data for a different purpose than they were originally processed, if there is a close relationship between the two goals.

## What rules apply to the processing of personal data?

In the processing of personal data, IM Joris is bound by the applicable laws and regulations and maintains the developments therein. In that context, IM Joris reserves the right to make changes to this privacy statement in order to have the text close to the last state of affairs, as stated at the bottom of this privacy statement.

## How long do I store data?

IM Joris does not store your personal data longer than is strictly necessary to realise the purposes for which your data is collected.

## Sharing with others/providing data to third parties

IM Joris does not sell your data to third parties and only provides it if this is necessary for the performance of my agreement with you or to comply with a legal obligation. With companies that process your data in my assignment, I conclude a processor agreement to ensure the same level of security and confidentiality of your data.



## Mapping website visit (public area)

IM Joris uses only technical and functional cookies. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit our websites. The cookies I use are necessary for the technical operation of the website (s) and your ease of use. They ensure that the website(s) work properly and remember your preferred settings for example. You can opt-out of cookies by setting your Internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via your browser settings.

## Viewing, modifying or deleting data

Of course, you always have the possibility to view, correct or delete all your personal data, known to me. To do this, send a specified request to <a href="mailto:joris@imjoris.eu">joris@imjoris.eu</a>

# Security

IM Joris attaches great importance to the security and protection of your personal data. IM Joris has taken appropriate technical and organisational measures in order to secure your personal data and to protect it against loss, alteration, misuse or against any (other) form of unlawful processing. Any person who has access to and/or processes personal data with IM Joris is obliged to maintain the confidentiality of such data, insofar as the laws or regulations do not stipulate otherwise. In case IM Joris uses the services of third parties, IM Joris will make arrangements for the protection of personal data regarding the necessary security measures. If you have the impression that your data is not properly protected or there are indications of misuse, please contact me.

## Your privacy rights

If you make a request for access, correction, objection or deletion of your personal data, IM Joris will inform you about this within 5 working days. You can submit this request at <a href="mailto:joris@imjoris.eu">joris@imjoris.eu</a>

#### Questions

If you have any questions or remarks about the processing of your personal data and the privacy statement, please contact me at joris@imjoris.eu

The privacy statement was drafted on 01-03-2019.